



Dorset Police and Crime Panel

County Hall, Colliton Park
Dorchester
Dorset DT1 1XJ

To: Members of the Dorset Police and Crime
Panel Complaints Sub-Committee

Telephone: 01305 221000
Direct line: 01305 or 01202 224186
Fax: 01305 or 01202 224395
Minicom: 01305 267933
Email: f.d.king@dorsetcc.gov.uk
DX: DX 8716 Dorchester
Website: www.dorsetforyou.com

Date: 29 June 2015
Ask For Fiona King

Members

Bournemouth Borough Council
Bobbie Dove

Christchurch Borough Council
Bernie Davis

Dorset County Council
Ian Gardner

East Dorset District Council
Barbara Manuel

Independent Co-opted Member
Iain McVie

Dear Member

Dorset Police and Crime Panel Complaints Sub-Committee

You are asked to attend a meeting of the **Dorset Police and Crime Panel Complaints Sub-Committee** to be held in **Committee Room 3, County Hall, Colliton Park, Dorchester** on **Tuesday 7 July 2015** at **2.00pm** to consider the business on the Agenda below.

Yours sincerely

Debbie Ward
Chief Executive
Dorset County Council

Note: Parking Arrangements You are asked to contact the parking attendant upon arrival to obtain a parking permit, which should be displayed in your car. Please note that if no parking attendant is present you will need to collect your parking permit from Main Reception.

1. **Election of Chairman**

To consider the election of a Chairman of the Panel for the remainder of the year 2015/16.

2. **Appointment of Vice-Chairman**

To consider the appointment of a Vice-Chairman of the Panel for the remainder of the year 2015/16.

3. **Apologies**

To receive any apologies for absence.

4. **Code of Conduct**

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on Dorsetforyou.com and the list of disclosable pecuniary interests is set out on the reverse of the form.

5. **Terms of Reference**

To note the terms of reference of the Panel as set out below:

- a) To consider and take action with regards to non-criminal complaints against the Police and Crime Commissioner for Dorset and criminal complaints and conduct matters that are referred back to the Panel by the Independent Police Complaints Commission (IPCC), on behalf of the Dorset Police and Crime Panel.
- b) To deal with complaints in accordance with the Complaints Protocol as agreed by the Dorset Police and Crime Panel.
- c) To fulfil functions in relation to complaints about conduct matters in accordance with the responsibilities placed on the panel by the Police Reform and Social Responsibility Act 2011.

Frequency of meetings

- d) The sub-committee will be convened as and when complaints are referred to the panel as set out within section 4 of the complaints protocol. If a significant number of complaints are received, the sub-committee may decide it needs to establish a series of meetings to deal with the complaints.

Membership

- e) The sub-committee will be comprised of 5 panel members and should, as far as is possible, reflect the political and geographical balance of the panel itself.

6. **Complaints Monitoring Protocol**

To receive the current Complaints Monitoring Protocol for information (attached).

Exclusion of the Public

To consider passing the following resolution:

That under Section 100 A (4) of the Local Government Act 1972, the public be excluded from the meeting for the business specified in item 7 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

7. Consideration of a Complaint against the Police and Crime Commissioner

To consider a report by the Chief Executive, Dorset County Council (attached).

8. Revision of the current Complaints Protocol

To consider a report by the Chief Executive, Dorset County Council (attached).